
Question and Answer Sheet 1

Project: Curbside Collection of Solid Waste, Yard Waste and Recycling

Tender Reference: RFQ 2026-01

Date: February 20, 2026

This Q&A Summary has been compiled to provide all prospective bidders with the questions submitted during the tender period and the corresponding responses issued by the Owner. The information provided in this document forms an integral part of the tender and is to be taken into consideration when preparing submissions.

Unless otherwise stated, all tender requirements remain unchanged. In the event of any conflict between these responses and the original tender documents, the information provided in this Q&A shall take precedence.

Q1: Will the RM of West St. Paul consider allowing electronic submissions? Electronic submissions provide the benefit of not requiring couriers to deliver documents and are much more environmentally friendly, as no printing is required. Additionally, printed submissions require additional resources from each Bidder.

A1: The Municipality will only accept in-person submissions for this bid opportunity.

Q2: Could you please clarify the designated pickup location for collections? We would like to confirm whether the collections are done at the front curb or in the back lane.

A2: The majority of curbside collection pickup locations are on the front street. There are some areas where the designated pickup location is in a backlane, such as:

- a. 100-138 Meadowlands Drive
- b. 3715 -3733 Main Street
- c. 355 Hiawatha Avenue
- d. 340 Minnehaha Avenue

Q3: Can you provide a list of the current receiving facilities for each stream of collection?

A3: Solid Waste:

- i. Prairie Green Landfill, E Prairie Green Rd #10-116, Winnipeg, MB R3C

Recycling:

- ii. Emterra Environmental Material Recovery Facility, 1029 Henry Ave, Winnipeg, MB R3E 1V6

Yard Waste:

- iii. Prairie Green Landfill, E Prairie Green Rd #10-116, Winnipeg, MB R3C
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Q4: What is the anticipated annual growth rate of the RM?

A4: The Municipality anticipates an annual growth rate of 5-10% for the term of the agreement. The growth rate in West St. Paul has averaged approximately 4.6% over the last 10 years.

Q5: How will additional cart dispatch be managed? Will the RM notify the contractor when additional carts should be delivered and then add these carts to the unit count?

A5: The RM will notify the Contractor when and where additional, or replacement, carts are required. New carts will be added to the unit count. The RM will verify unit quantities quarterly and share with the contractor.

Q6: Section 8 and section 14 indicate that the Performance bond should be twenty-five percent and then indicates 50% of the annual contract value. Can you confirm which number is correct?

A6: The performance bond shall be fifty percent (50%) of the annual contract value



Q7: The RFQ indicates residential and small commercial properties, does this RFQ include any multi-family properties with cart service?

A7: Multi-family properties with up to 7 dwelling units, inclusive, are included in the curbside collection program. Each dwelling unit is supplied collection carts similar to other residential properties.

Q8: If the CPI for a given year is negative, what would be the applied annual rate adjustment?

A8: If the CPI is negative for a given year, the RM is of the opinion that there would be no change in price for the given year.

Q9: Some receiving facilities assess their gate rates for certain commodities monthly – would the RM be open to investigating a more frequent schedule for changing disposal rates?

A9: Bidders should submit firm gate rates for the year for the purpose of the RFQ. The RM would be open to investigating a more frequent schedule for gate rate adjustments with the successful bidder.

Q10: How many historical cart repairs are dispatched per year?

A10: Historical cart dispatches including complete replacement and repairs as follows:

2023	30
2024	25
2025	58



Q11: Due to timelines to construct vehicles, is the RM willing to postpone the start of the Contract by 1 year?

A11: The RM is not able to postpone the start date of the Contract by one (1) year.

Q12: Can the initial term be adjusted to 5 years?

A12: In anticipation of increased development over the next three years, the RM is looking for a three-year agreement with the option to extend up to two additional years, upon mutual agreement, to minimize risk and provide best value for both parties.

Q13: Are the total annual tonnes available for all streams of material for the past 3 years?

A13: All values are in Metric Tonnes:

	2023	2024	2025
Waste	1732.9	1991.27	2267.18
Recycling	479.57	609.22	767.47
Yard Waste	229.46	273.56	306.69

Q14: If disposal rates at processing facilities change throughout the year, can adjustments to the RM be made within 30 days notification?

A14: Bidders should submit firm gate rates for the year for the purpose of the RFQ. The RM would be open to investigating a more frequent schedule for gate rate adjustments with the successful bidder.

Q15: Will the dates of yard waste collection ever change when weather conditions change?

A15: Each residence shall receive bi-weekly yard waste collection beginning the week of May 1 and ending the Week of October 31 of each year, as established by the Municipal Solid Waste By-Law. Additional collection days may be added upon mutual agreement between the Contractor and the Municipality, subject to Contractor availability, and as approved by Council.

Q16: Please confirm the number of Carts Emterra currently has in stock.

A16: As of February 6, 2026, the Contractor has fifty-five (55) 64 gallon Blue recycling carts in stock.

Q17: Given that gate rates for the upcoming year aren't usually set by October, can we agree to finalize these rates as soon as they become available?

A17: The intent is that the Contractor and Municipality open a discussion for gate rate adjustments as early as October of each year. Gate rates shall be finalized as they become available and come into effect on January 1 of the following year.

Q18: We would like to ask what the anticipated date of award is.

A18: We anticipate resolution of Council to enter into an agreement with the successful bidder on March 10 with formal Notice of Award to the successful bidder by March 12.



Q19: Yard Waste Scheduling: Does collection occur bi-weekly on a fixed Monday, or does it follow the specific pickup day designated for each zone?

A19: Yard Waste collection service is bi-weekly. Yard waste collection takes place on Monday of each week between May 1 and October 31. The Municipality currently has two collection zones that would alternate; West of Main Street Collection on Monday one week and East of Main Street Collection on Monday the following week.

Q20: Equipment Specifications: Would the RM permit the temporary use of tandem axle rear packers at the start of the contract while we await the delivery of our new fleet?

A20: The Municipality would not take exception to the temporary use of tandem axle rear packers given that there are no cost, schedule, or quality of service implications as a result. If this is the intention, it should be noted in a cover letter or attached document to the bid documents with proposed timelines to supply the specified equipment.

Q21: On behalf of GFL Environmental, we are seeking clarification regarding Section 8 (Agreement to Bond). The current language states the Performance Bond should be 'twenty-five percent (50%)' of the annual contract value; could you please confirm if the required amount is 25% or 50%? Additionally, please advise if an annually renewable bond is acceptable.

A21: The performance bond shall be fifty percent (50%) of the annual contract value. An annually renewable bond is acceptable.
